

# LYMINSTER & CROSSBUSH PARISH COUNCIL

Chairman Paul Burzio, Lullyng Cottage, Lyminster Road, Lyminster BN17 7QE  
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## Minutes of the Extraordinary Parish Council Meeting Held at Lyminster Parish Church on Tuesday 18th July 2017 at 7.30pm

**Members Present:** Chairman Paul Burzio, Grant Roberts, Denise McRae-Adams, Clive Wickes, Tracey Frampton, Roger Davies and Jenny Le Page.

**Additional Observers:** None

**1. Welcome; Apologies:** Penny Bernard.

**2. Declarations of Interest:** None.

**3. Approval of Minutes:** The minutes of the last meeting held on Tuesday 2nd May 2017 were approved and a copy was signed and dated by the Chairman.

**4. Financial and Accounts Status Update:** The Chairman stated that the main purpose of this extraordinary meeting was to approve and record the annual audit and governance statement for Lyminster and Crossbush Parish Council as this had been erroneously omitted from the AGM in May and should in future be recorded at future AGMs. Grant reported that there was presently £331.46 in the savings account and £865.63 in the main account. Grant recommended that the Parish Council approve the recorded spending.

**4.1** The Parish Council members approved the year's spending and the audit was signed by the Chairman.

**4.2** The Parish Council members approved the Accounting Statements. It was agreed that in accordance with Notices of Public Rights these would be made available to the public via the two village noticeboards and on the website. It was also recommended that an asset register be set up for the noticeboards and electronic hardware belonging to the parish council (e.g. computer, laptop).

**5. JEAAC Update:** The parish council now needs a new representative at the JEAAC meetings as Derek Hulmes sadly passed away earlier this year. Tracey offered to attend the evening meetings and Roger offered to attend the daytime meetings.

**6. Website Update:** It was agreed to establish a steering committee for the website content consisting of Paul, Denise and Jenny. Paul will write an article for the Parish News advertising the website. Josie Gilbert can email the Church's email list to publicise the website.

**7. Lyminster Fete:** All is in hand for the parish council Pimm's stall. Paul and Jenny will provide fruit, Paul and Grant have already purchased Pimms and Paul, Grant and Jenny will man the stall and serve drinks during the fete.

**8. Any Other Business:** 1. Bypass: Sam MacKnight will attend the next parish council meeting to report on this. Paul reminded everyone that we need to push for our issues: provision against rat runs, limit on HGVs, Morrison's roundabout. 2. Clive reported on the Arun District Council

Environmental Committee. Within the conservation area this committee looks at requests for building and alteration works and makes recommendations to the council (which are rarely changed). If anyone has any questions about pending approvals ask Clive and we will create an agenda slot in the future for any pertinent issues. 3. Dog Fouling Complaints: there have been complaints about dog fouling down Church Lane and the footpaths in the village. Paul will ask the council about signs and or bins/ dispensers. 4. Bridleway near BlackDitch: concerns were raised about the bridleway and footpath not being clearly marked and there being an intimidating electric fence. Paul agreed to visit the site and take photographs and request help from the district council if necessary. 5. Grant asked for permission to purchase some general stationery (envelopes, stamps, files etc) for paperwork: everyone approved this expenditure.

**9. Next Meeting:** The next meeting will be held on 26th September at 7.30pm at the Barn in the Six Bells, 168 Lyminster Road, Wick, BN17 7PS.